

TOWN OF TRAFALGAR

RESIDENTIAL BUILDING PERMIT APPLICATION

LOCATION OF WORK:

Address: _____
Subdivision: _____
Section: _____ Lot: _____

GENERAL CONTRACTOR (if applicable)

Name: _____
Address: _____
Phone# _____

SITE CONTRACTOR (if applicable)

Name: _____
Address: _____
Phone# _____

NATURE OF WORK (circle all that apply)

Building Site Work Only

TYPE OF STRUCTURE: (circle one)

Primary Structure Accessory Structure

TYPE OF USE: (circle one)

Single-Family Residential Commercial

Multi-Family Residential Other

APPLICANT: (required)

Name: _____
Address: _____
Phone# _____

PROPERTY OWNER (required)

Name: _____
Address: _____
Phone# _____

DESCRIPTION OF WORK:

VALUE OF CONSTRUCTION \$ _____

GROSS FLOOR AREA (SQFT) _____

LIVING AREA (SQFT) _____

HEIGHT OF TALLEST POINT (FT) _____

AREA OF LAND (Acres) _____

REMODEL/ADDITION (SQ FT) _____

DOCUMENTS NEEDED: The following documents must accompany this application:

(1) Site Location Map (2) Site Plan (3) Waste Disposal Verification- if applicable (4) Use Description
(5) Dwelling Units-if applicable (6) Construction Design Release –Non Residential (7) Plan Authentication
Form –Non Residential (8) Set of Construction Plans – 2 sets for Non Residential

Certification: The undersigned affirms under the penalties for perjury that (1) The foregoing representations are true and correct. (2)The required plot plan and construction plans are complete and accurate. (3)Applicant will be responsible for all applicable laws and ordinances. (4)Applicant understands that approval of the plans and issuance of permits does not obviate the need to comply with applicable laws and ordinances. (5)Applicant agrees to hold harmless and indemnify the Town of Trafalgar, Indiana for any losses, claims, or liability resulting from the undersigned, his/her agent, principle, contractor, subcontractor, or supplier's errors of omission and/or commission.

By issuance of a building permit, the Town of Trafalgar makes no representation or warranty regarding whether the approved plans for this build are in compliance with any existing homeowner's association ("HOA") covenants and restrictions. It is the responsibility of the owner and/or builder to conform to all HOA covenants and restrictions. The Town of Trafalgar will not undertake any responsibility for enforcement of HOA covenants and restrictions but, as a courtesy, may forward a copy of this building permit to the HOA.

APPLICANT'S NAME (PRINT) _____ **PHONE #** _____

APPLICANT'S SIGNATURE & DATE _____

TOWN OF TRAFALGAR

RESIDENTIAL BUILDING PERMIT CHECKLIST

- **Builder/Contractor current Bond and License with Town of Trafalgar on file (Bond of \$20,000 and Town License Fee of \$100)**
- **All Building Permit applications must include the following items:**
 - A site plan, drawn to scale, including the following information:**
 - The dimensions of the lot
 - The names and right of way width of all adjacent streets and alleys
 - All easements and required building setback lines
 - All existing and proposed utilities
 - All existing buildings on the property with dimensions
 - The zoning of the property
 - All the land and floor elevations
 - The lot number and subdivision or legal description
 - Sidewalk placement and width
 - A north arrow
- **One set of construction drawings, including the following information (if in a subdivision, Plans should be approved by Homeowners Association and/or Developer):**
 - A Foundation Plan
 - A Floor Plan
 - Building Elevations
 - An Electrical Plan (layout, service size and location)
 - A Plumbing Plan (fixture placement, hot water heater, lateral location)
 - An HVAC Plan
 - A Wall Section detail showing all material
 - A Roof Framing detail (pitch, materials, spans, and layout)
 - All engineered products must be documented and certified with an Indiana Registered Engineer Stamp
- **A completed Building Permit Application**
- **Please note that when the permit is picked up the permit fee, sewer tap fee and water hook up fee (if applicable) are to be paid in full to the Town of Trafalgar**

Department of Planning & Zoning

2770 W. State Road 252 - Trafalgar, In 46181

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