

## Trafalgar Park Advisory Board

### Agenda – April 2019

- I. Welcome; meeting commenced at 7:04pm
  - a. In attendance: Kate Taylor, Judy Misinieci, Sarah Strauss, Jill Curry, Lori Young, Martha Bays (guest), Rhoni Oliver
- II. Planning Grant Update – Lori Young and Jill Curry
  - a. Introduction – Engineering/Arch Firm in Danville; worked with Trafalgar on water projects in the past. Awarded the planning grant from the town. Will work together to gather information needed.
  - b. Project Overview – (Jill Curry with Curry & Associates) Grant awarded in January; 10 months to have a draft completed plan (October); Draft goes to OCRA to review the content/send to DNR; 60 days from that feedback/changes from OCRA; by year end there should be a final document; can continue to update at any time. Need to start gathering information for the park plan.
    - a. What do Park Advisory Board structures look like in other towns/councils? –  
Curry and Associates can help gather this information to give a more definitive structure to the advisory board.
    - b. Town Council – annual safety inspection of the park? Lee Rogers can provide that information.
  - c. Data Request
    - a. Kate Taylor gave a history of the Park Advisory Board.
    - b. What should signage look like? How many trash cans should be there? Trying to elevate opportunities and dress up our town a bit.
      - a. Future: How can the town help the Little League Park?

- b. Other park amenities in the community? Get the Little League involved in a focus group.
- c. Library – walking trail
- d. Community Foundation Mural Project on west façade of the brick building – Learning Center
- e. Need to come up with a list of potential partners to send to Curry.
- f. All communication from Park Board goes through the town (FB, etc.)
- g. Liberty Park: Restroom facility? Judy thought they had electricity at the shelter houses. Confirm with Lee.
- h. Farm Bureau gave the property to the town and the town decided to use the property for the Park. Former grain elevator/demoed/turned into green space. Contest to name the Park (students and community wide) Liberty Park (Trafalgar used to be named Liberty, IN). Invite Ivan Lancaster to give Trafalgar town History at a future meeting? Pull minutes/history for Jill.
- i. Rules/guidelines for park usage: suggested to Town Council. Send to Jill & Lori.
- j. Big boulder donated to town at Liberty Park that will have signage and dedication plaque. Judy took pictures with other parks in JC with signage, etc. Sign companies/color choices/etc.
- k. Any issues at the park to date? Trash. Neighbors help to keep the park clean.
- l. Accessibility/Maintenance/Capacity Issues

- IV> No system to book the shelter -Donna to choose the system that works best for her. Signage to say to reserve the shelter contact X. Park was built for ages 2-6; unless basketball or swings. A need for sensory play equipment and playground equipment for kids ages 7+.
- m. Park Programming: Send past and current flyers to Jill/Lori.
- n. Hand Survey out at Community Day – Jill discussed the survey and potential changes and where we should have survey packets (schools, library, town hall)
  - IV> What prevents you from using park? Add doesn't fit families' needs.
  - V> Add Edinburgh & Library to where we currently go for rec programs
  - VI> Kate mentioned adding a splash pad or dog park to what would you like to see developed.
  - VII> Rank in the next 5 years
  - VIII> Chess tables; ping pong tables; Frisbee golf; See in next 5 years (rank top 3)
  - IX> Ask Town Council how the park additions should be supported? Suggest new policies to Town Council to require developers to contribute (dedications or impact fees)
- o. Please let Jill know what other questions we may need to add to survey.  
Pass out in town/out of town and combine data; shoot to get 25-30% of

town survey. Send home with elementary/intermediate students/middle & high schoolers. Survey monkey too? Just complete one paper survey or online per household. Curry to talk to the school/class?

- p. Curry will provide economic and demographic data.
  - q. Gather Park Budget info from Town Council.
  - r. Hold Public Meeting to discuss survey results; plan for focus groups (who to include? 2-3 smaller groups? 6,7,8pm one evening to gather questions, input, brainstorming
  - s. Rhoni added to take a rough attendance at the community day to get a trend. Track how many surveys we pass out that day?
  - t. Once we get through this Master Plan process, we could apply for other funding. Depending on what projects are prioritized by the Town, we can continue to long term vision for trails, sidewalks, connectivity of paths/neighborhoods
  - u. What is the plan for the fire department green space (paved walking trail for the firemen to work out?) Expand trail networks? We can use the funds for land in the future. Size of the town is challenging so we will have to partner with other developers. Jill had a map of the Indiana Map town boundaries.
  - v. FB page, Town Trafalgar Website
  - w. Next meeting May 9; 7pm
- d. Community Outreach
  - e. Project Information from Jerrell Consulting

- a. Total project cost: \$25,000 (\$20,000 IOCRA grant and \$5,000 in Local Match)
- b. IOCRA \$20,000 grant awarded on 12-21-18
- c. IOCRA grant agreement executed on 1-3-19
- d. Engineering and Grant Administration Contracts both executed on 1-17-19
- e. Planning process will begin with your Engineer on 4-11-19
- f. DRAFT plan is due to IOCRA for review on or before 10-31-19
- g. IOCRA will take 30 to 60 days for review and most likely always ask for changes or additions
- h. Hold final public hearing and Town must pass resolution approving the plan no later than 2-28-19
- i. Then Grant Administrator will close out the project
- j. IOCRA final completion date is 3-31-21 (WE WILL BE WAY DONE BEFORE THIS DATE)

III. Open House/Community Day

- a. Date – April 27th
- b. Publicity –
  - a. order yard cards
  - b. Little League
  - c. Schools
  - d. Town sign
  - e. social media – town Facebook page, Festival Country Indiana, KORN
  - f. flyers

c. Schedule of Events

d. Entertainment

e. Booths

f. Other

IV. Mural Update

V. Other

a. Park Signs

b. Local Girl Scout Troop

c. Farmer's Market

d. Board will meet next on May 9<sup>th</sup> at 7 p.m.

*Submitted by Sarah Strauss*