

PUBLIC HEARING WASTEWATER/WATER SYSTEM STUDY Planning Study

Town of Trafalgar
Wednesday, July 21, 2016 at 6:30 pm

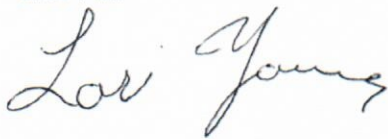
Town of Trafalgar – Town Hall

1. **Call to Order:** The Town Council President, Jeff Eisenmenger, formally called the Public Hearing to order at approximately 6:30 PM.
2. **Facilitator:** Lori Young, Project Engineer from Curry & Associates, Inc.
3. **Discussions:**
 - a. Lori Young explained the reason for the public hearing. She stated that the Town is applying to the Indiana Office of Community and Rural Affairs (IOCRA) for a planning grant in order to complete a Wastewater/Water System Study Planning Study – Planning Grant.
 - b. Lori Young stated that the total project cost for this planning project is \$49,900. She stated that the Town is committing a total of \$4,990 in local match from the following sources: \$2,495 from Town Water Funds and \$2,495 from Town Wastewater Funds. She stated that the Town is contributing the required 10% local match for the project and, if awarded, the Town will receive a total of \$45,000 in IOCRA grant funding.
 - c. Lori Young explained the timelines. She stated that the application will be submitted to IOCRA on or before August 31, 2016, and the Town would hopefully have an award by the end of September 2016. She stated that this grant is non-competitive and that as long as there is money in the pot – the Town will be awarded the grant. She stated that after the Town is officially funded - the planning activity would begin and a draft plan from the Engineer would be presented to the Town with the final plan submitted to IOCRA for review soon after.
 - d. Lori Young went through the grant criteria to receive a grant award from IOCRA. She stated that there is a total of 750 points in which the Town must receive a minimum score of 450 to be eligible for award. The Town's National Objective score is 149 pts (income survey complete at a 59.6% low to moderate income), Community Distress is 61.35 pts, Local Match is 10 pts, and if they received 260 pts (a really conservative score) on the Project Design Factors which are the narratives, the Town would have a total score of 480.35 up to 500.35. She stated that she is extremely hopeful that the Town will receive the IOCRA planning grant based upon the total points.
 - e. Lori Young stated that the Town has completed the procurement process to choose the project engineer for the planning project which is herself from Curry & Associates. She stated that the Town advertised/solicited for Statement of Qualifications on January 25, 2016 in which proposals packets were due on February 26, 2016 by 4:00 pm. She stated that only one firm submitted a packet that being Curry & Associates – herself Lori Young - Project Engineer. She stated that the Town has worked with her and her engineering firm currently and in the past and that the Town

has built a good relationship with her firm and are pleased to continue working with them on this planning project.

- f. An open discussion occurred regarding the Wastewater/Water System Study details and the IOCRA grant.
- g. Lori Young then asked the attendees if they had any questions on the planning grant project or about the process of submitted the IOCRA grant application.

Adjournment: There being no further questions, Lori Young adjourned the meeting at approximately 6:45 PM.

A handwritten signature in cursive script that reads "Lori Young".

Lori Young, Project Engineer
Recorder (See attached Third Party Authorization to Record Minutes)

Attachment:

1. Meeting Sign-In Sheet