

JERRELL CONSULTING & Grant Administration Services, LLC

**PUBLIC HEARING
Water Improvements Project**

**TOWN OF TRAFALGAR
Monday, February 5, 2018 at 6:45 pm**

**Town of Trafalgar – Town Hall
2770 W. State Road 252
Trafalgar, Indiana 46181**

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1. **Call to Order:** Town of Trafalgar's Town Council President, Jason Ramey, formally called the Public Hearing to order at approximately 6:45 pm.
 2. **Facilitator:** Kristy Jerrell, Grant Administrator from Jerrell Consulting & Grant Administration Services LLC
 3. **Discussions:**
 - a. Kristy Jerrell presented and explained that the Town of Trafalgar is applying to the Indiana Office of Community and Rural Affairs (IOCRA) for a Community Development Block Grant (CDBG) to fund a Water Improvements Project. She explained that in order to apply to the CDBG program, the applicant must be a non-entitlement City, an incorporated Town or a non-urban County.
 - b. Kristy Jerrell stated that the total project cost for this project is \$1,154,170 and the City will be committing a total of \$454,170 in local match, and requesting an IOCRA grant in the amount of \$700,000. She explained that that local match was in the forms of the following: (1) \$71,666 from Town Redevelopment Funds, \$71,667 from Town Water Utility Depreciation Funds, \$71,666 from Town Sewage Utility Funds and \$239,170 in a local bank loan. She stated that a total of \$301,295 of local match is eligible and \$152,875 will be in-eligible.
 - c. Kristy Jerrell stated that the IOCRA grant amount is based on the Town's water rate of per 4,000 gallons and the project being over a million dollars in total project cost – she stated that the Town is eligible for \$700,000 in IOCRA grant. She stated that the current water rate is \$50.01 per 4,000 gallons.
 - d. Kristy Jerrell stated that she electronically submitted the Town's proposal to IOCRA on Friday, December 1, 2017 and the final application will be submitted (in person) on Friday, February 9, 2018 with grant awards to be announced on Thursday, April 5, 2018.
 - e. Kristy Jerrell stated that there are two funding rounds this year for CDBG Water/Wastewater projects – Round I that was due in April 2017, Round II that was due September 1, 2017 and now in October 2017 IOCRA announced Round III for 2017 in which the Town will be applying for now. She stated that these rounds are highly competitive and if the Town does not get awarded on April 5, 2018 - then the Town can apply for Round I 2018 which the proposal will be due on Friday, May 25, 2018 and the final application will be due on Friday, July 20, 2018. She stated that there will be a Round II of 2018 but IOCRA has not announced the deadline dates yet.
 - f. Kristy Jerrell stated that in Round I of 2017 – a total of 11 water/wastewater projects were funded totaling \$5,942,735 in the 2017 Round II - a total of 13 water/wastewater projects were funded

totaling \$7,650,000. She stated she is hopeful that the Town is awarded on April 5, 2018 for this Round III.

- g. Kristy Jerrell explained the scoring criteria. She stated - that based on the advertised amounts - the 55.46 out of 175 community distress points, 26.10 out of 100 points in local match contribution, the 11.77 out of 25 Financial Gap points, and hopefully at least a 260 to 280 in project design factor points - that the project should score anywhere from 353.33 to 373.33.
- h. Kristy Jerrell then explained the project in detail and would include the following scope of work:
 - (1) **Emergency Connection to Brown County Water Utility** - installation of 100 lineal feet (LF) of 6-inch PVC water main with 1 tapping sleeve/1 tapping valve/1 valve box/1 pressure reducing valve - all for the 6-inch PVC water main connection, installation of a master meter vault to house water meter/backflow preventer/valves and working components, installation of 1 fire hydrant along with restoration and erosion control.
 - (2) **Installation of Water Main Isolation Valves and Data System** - installation of 8 new isolation valves varying in size (4, 6 and 8 inch), to help isolate portions of the Town while conducting maintenance/line repairs. Additionally, a distribution data system will be utilized by staff for effective use of the valves and locating valves when the system needs to be isolated.
 - (3) **Water Tank Rehabilitation** - rehabilitation of both the exterior and interior of the existing elevated water storage tank to include: (a) **Elevated Tank Exterior** - sandblasting of rusted surfaces and applications of primer and finish paint coats, (b) **Elevated Tank Interior** - sandblasting surface and finish paint coatings and then sterilization of the water storage tank as well as disposal of the sandblasted waste materials from both the interior and exterior work and (c) **Tank Rehabilitation/Additions** - installation of a 30-inch diameter manway/access point in the tank shell, riser grate at the top of the riser and stainless steel safety chains at the handrail, replacement of the overflow vent screen, installation of a fail-safe vent screen as well as new SCADA for remote monitoring of tank water levels. Improvements will help provide an additional 20 to 30 years of useful life to the tank as outlined by the Project Engineer (C: xx-xx).
 - (4) **Water Meter Replacements** - replacement of 429 lead water meters as well monitoring devices.
 - (5) **Water Service Line Replacements** - services lines are town-owned and run from the water main to a residential water meter. The project includes replacement of 142 total (3,337 LF) of existing ¾-inch residential water service lines that are 50+ years old and deteriorated. Old lines are only rated at approximately 100 pounds per square inch (PSI) to be replaced with thicker/better quality ¾-inch pipe rated at 250 PSI.
 - (6) **Construction of a New Maintenance Building** - construction of a new 3,200 square foot/pole barn maintenance building to be located at the Town's wastewater treatment plant/Town owned property that currently houses all water and wastewater utility equipment and maintenance activities; ½ of this building will be utilized for the Town's water utility for repairs/assembly of water equipment and for climate-controlled storage of equipment along with parking of water utility vehicles which are eligible costs; the remaining ½ of the building, which is in-eligible, will be utilized by the wastewater utility.
- i. Kristy Jerrell stated that the Town recently completed an IOCRA water/wastewater systems study planning grant to determine the highest needs within the Town. She stated that this planning grant final plan was approved by IOCRA in August 2017 and the project was closed out with IOCRA on November 20, 2017. She stated that this water construction project is the Town's major top priority.
- j. Town Clerk Treasurer, Donna Moore, stated that this grant is vital for the Town of Trafalgar. She stated that all of these improvements are needed to come into compliance with OSHA, IDEM and

the EPA. She stated that without this IOCRA grant – the Town cannot afford to make these improvements as the Town simply does not have the funds to complete an over \$1.1 million dollar project without help.

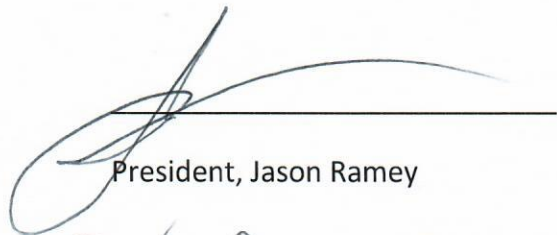
- k. Town Council President, Jason Ramey, states that he is hopeful that the Town is awarded the grant on April 5th. He stated that the Town has worked hard on obtaining letters of support, great photos for the grant application, etc...He stated that the Town has been very responsible with their water utility and have done they best that they can to make repairs and upgrades over the years. He stated that the Town of Trafalgar needs this grant to come into satisfy IDEM with an emergency connection and to come in compliance with other agencies.
 - l. Town Board Member, Jeff Eisenmenger, stated that the Town must receive this grant and without a grant – he just does not know what the Town will do. He stated the Town does not have the funds to pay for this themselves.
 - m. Town Utility Superintendent, Lee Rodgers, states that all items in the scope of work are needed from the emergency connection which IDEM has verbally voiced that is a good idea and is good for fire protection and they are in support of, to the isolation valves/data system, water tank rehabilitation, residential water meter and service line replacements and the construction of a new maintenance building. He stated that the Town needs this grant – it is vital.
 - n. Kristy Jerrell then asked the attendees if they had any further comments or questions.
- 4 **Adjournment:** There being no further questions Town Council President, Jason Ramey, adjourned the meeting at approximately 7:12 pm.



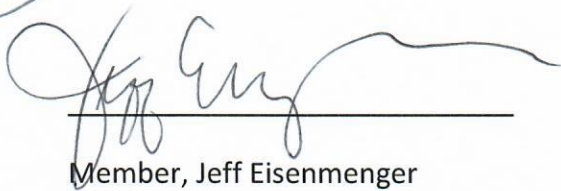
Kristy Jerrell, Grant Administrator
Recorder (See attached Third Party Authorization to Record Minutes)

Attachment:

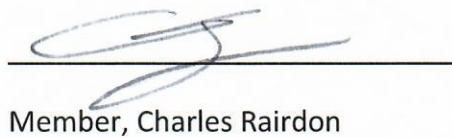
- 1. Meeting Sign-In Sheet



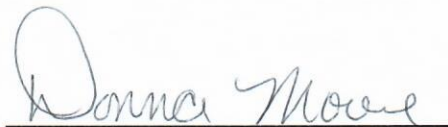
President, Jason Ramey



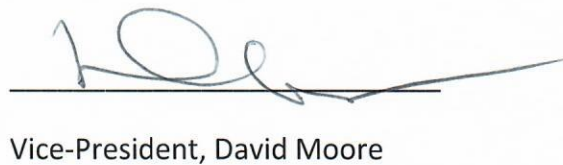
Member, Jeff Eisenmenger



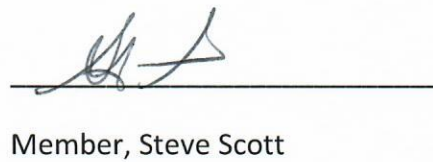
Member, Charles Rairdon



Attest: Donna Moore



Vice-President, David Moore



Member, Steve Scott

Member, Steve Scott