



Town Council Agenda

Minutes

Thursday, January 21, 2021 at 7:00 pm

Attendees: Jeff Eisenmenger, Jessica Jones, Jason Ramey, Steve
Scott, Kyle Siegfred

Notice --For the safety of the citizens/residents you are encouraged to stay home for Public Safety. There will be limited seating at the meeting. The audio recording will be published after the meeting or you can join by the information below.

Hi there,

You are invited to a Zoom webinar.

When: Jan 21, 2021 06:15 PM Eastern Time (US and Canada)

Topic: Town of Trafalgar January 21st Meetings

Local Board of Finance - 6:15P

Redevelopment Commission- 6:30P

Wastewater Project Public Hearing- 6:45P

Town Council Meeting- 7:00P

The webinar will run consecutive for all meeting's January 21st starting at 6:15P

Please click the link below to join the webinar:

[https://us02web.zoom.us/j/84276472435?
pwd=UU9ZUEV3MXP1TVUrMmZiUGZEcjJWdz09](https://us02web.zoom.us/j/84276472435?pwd=UU9ZUEV3MXP1TVUrMmZiUGZEcjJWdz09)

Passcode: 576751

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Dial(for higher quality, dial a number based on your current location):

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+1 253 215 8782 or +1 346 248 7799

Webinar ID: 842 7647 2435

Passcode: 576751

1. Call to Order and Roll Call

Minutes:

The Trafalgar Town Council meeting was called to order at 7:07 p.m., Present: Jessica Jones, Jason Ramey, Steve Scott, Kyle Siegfred. Donna Moore - Clerk Treasurer, Bill Barrett - Town Attorney.

Absent: Jeff Eisenmenger

2. Pledge of Allegiance

Minutes:

Jason Ramey lead the Pledge of Allegiance.

3. Consent Minutes

December Meetings

Minutes:

Jessica Jones made a motion to accept the minutes from December 15, 2020, Kyle Siegfred 2nd. 3 Ayes - Jason Ramey was not at the meeting.

Steve Scott made a motion to accept the minutes from December 17, 2020, Jessica Jones 2nd. 4 Ayes

The meeting minutes from December 30, 2020 has been tabled, not all Council Members are present who was at the meeting.

4. Annual Organizational Matters

Minutes:

Steve Scott nominated Jessica Jones -President, Kyle 2nd. Kyle Siegfred nominated Jason Ramey - Vice President, Jessica Jones 2nd.

Jessica Jones appointed Steve Scott, Kyle Siegfred, Jessica Jones to the RDC Commission.

Steve Scott nominated Jason Ramey, Jeff Eisenmenger to the RDC Commission, Kyle Siegfred 2nd.

Jessica Jones re-appointed Amanda Weddle to the Trafalgar Municipal Facilities Building Corp. There are 2 vacant positions which will need to be filled so the Trafalgar Municipal Facilities Building Corp. will remain in place.

Jason Ramey made a motion to re-appoint Rhoni Oliver, Sarah Strauss, Judy Misiniec, Kate Taylor & Alyssa Everling to the Park Advisory Board, Jessica Jones 2nd.

The new Park Board has 4 vacant position that will need to be filed by the Town Council.

Jessica Jones made a motion to re-appoint Lee Rodgers, Tim Guyer & Kyle Siegfred to the Planning Commission, Jason Ramey 2nd.

Jessica Jones re-appointed Mark Carpenter (D), Steve Scott R), Sonya Krejci (D), Mary Wilkerson (R), Jason Ramey 2nd.

The Planning Commission Secretary is a vacant position, Mary Wilkerson will continue that position until it is filed.

Jessica Jones re-appointed Sonya Krejci for the Board of Zoning Appeals, as the Plan Commission member.

Jason Ramey re-appointed Tyler Church to the Board of Zoning Appeals, Steve Scott 2nd.

The Planning Commission will appoint (1) position to the Board of Zoning Appeals.

Kyle Siegfred re-appointed Todd Bridges & Mark Chester to the Board of Metropolitan Police Commissioners, Jason Ramey 2nd.

Jessica Jones re-appointed Lee Rodgers- Street Commissioner & Utility Superintendent, Jason Ramey 2nd.

Steve Scott re-appointed William Barrett - Town Attorney, Jason Ramey 2nd.

Steve Scott re-appointed John Young - Planning Commission Attorney, Jessica Jones 2nd.

Jason Ramey re-appointed William Barrett - Board of Metropolitan Police Commission Attorney, Kyle Siegfred 2nd.

Jason Ramey made a motion to agree to the terms of the contract with Williams Barrett & Wilkowski, Steve Scott 2nd.

Vote results:

Ayes: 4 / Nays: 0

a. Williams Barrett & Wilkowski 2021 contract

b. John Young 2021 contract

5. Water-Wastewater Credits/Utility Billing

a. DecemberCash Drawer

Minutes:

Jessica Jones made a motion to accept the December cash drawer balance, Jason Ramey 2nd.

Vote results:

Ayes: 4 / Nays: 0

b. Utility Office Reprot

Minutes:

Steve Scott made a motion to approve the Wastewater Credit for David Bradley 112 Dunn Dr. in the amount of \$76.32, Jason Ramey 2nd.

The Council agreed by consensus that Jeff & Carrie Hogan 202 S Hougland St. attend the next meeting for their Wastewater Credit.

Jessica Jones made a motion to accept the January Utility office monthly report, Steve Scott 2nd.

Vote results:

Ayes: 4 / Nays: 0

6. New Business

a. COVID Policy Review

Minutes:

The Council would like to review the COVID Policy sick leave and ask Bill Barrett if this was extended until March 31, 2021. Bill Barrett stated that the sick leave has not been extended only the tax credit. Lee Rodgers stated there were 2 Utility employees that was off due to COVID that did extend into the first of the year. The Council agreed by consensus If employees were off then they will have to use sick PTO for those days as of January 1st. Lee Rodgers will review the hours Brandy Simpson worked from home with him on billing the week of January 1st., the other Utility employee will need to utilize sick PTO for the time off.

7. Adoption of Other Business Matters

Minutes:

None presented.

8. Old Business

Minutes:

Jason Ramey made a motion to approve Resolution No. 2021-001 presented at the Wastewater Public hearing, Jessica Jones 2nd.

Jason Ramey made a motion to approve Resolution No. 2021-002 presented at the Wastewater Public hearing, Jessica Jones 2nd.

Vote results:

Ayes: 4 / Nays: 0

9. Department Head Status Report

a. Lee Rogers - Utility / Street Superintendent

Minutes:

Lee Rodgers stated at the end of the year since an employee was off and himself and Spencer Kindred had PTO that they could not utilize he would like to ask that the PTO could be carried over to 2021. Lee Rodgers had 17 1/2 hours and Spencer Kindred had 4 hours. Jason Ramey made a motion to allow the Utility employees to carry over the 17 1/2 & 4 hours of PTO time to 2021, Jessica Jones 2nd.

Vote results:

Ayes: 4 / Nays: 0

b. Chief Charles Roberts - Police

1. Part-time Officer Pay - Tabled from December 30th

Minutes:

Recognition was made to Reserve Officer William Summer for 11 1/2 years of service with the Town of Trafalgar who retired January 2021.

Steve Scott made a motion to increase the Part-Time Officer salary to \$25.00 hr., Jason Ramey 2nd.

The new Officer Dustin Moody was introduced, he was hired 12/30/2020.

Vote results:

Ayes: 4 / Nays: 0

10. Clerk Treasurer

a. Janaury Docket

Minutes:

Jessica Jones made a motion to approve the December APV Register in the amount of \$445,180.20, Jason Ramey 2nd.

Vote results:

Ayes: 4 / Nays: 0

11. Attorney

Minutes:

White Oak Subdivision has requested to release the bond, in order to release the bond the roads are not ready. Once the bond is released a maintenance bond will need to be submitted. Bill Barrett would suggest 15% with a 5 year maintenance bond. Williams Barrett & Wilkowski will draft the maintenance agreement. The flat fee for Brown County water is still being negotiated. Bill Barrett stated their office has not heard from the variance petition for the old School Building, Bill will followup and let them know if the variance petition is not submitted enforcement actions will take place.

12. Adjourn

Minutes:

A motion and a second were made to adjourn at 8:31.

Respectfully submitted,

Attest:

Donna Moore

Donna Moore

Jessica Jones


Jessika Jones (Feb 19, 2021 07:31 EST)

Jason Ramey


Jason Ramey (Feb 19, 2021 08:15 EST)

Steve Scott

Kyle Siegfred


Kyle Siegfred (Feb 19, 2021 08:57 EST)