

Trafalgar Town Council
Meeting Minutes
January 19, 2017

Jason opened the meeting at 7:00 p.m.

Roll was taken. Jason Ramey - President, Jeff Eisenmenger - Vice President, Betty Davis, Donna Moore - Clerk Treasurer and Town Attorney Bill Barrett, Absent – Steve Scott, David Moore

Jeff Eisenmenger led the Pledge of Allegiance.

Wastewater Credits/Utility Office – Wendy Blackwell – Nothing to report

New Business:

Steven Williams Engineering – Concerning final approval for Walker Subdivision

Steven Williams resenting M&W Development, concerning Walker Subdivision which was approved approximately 10 years ago, which consist of 29 single family lots on two streets and 11 doubles. We resubmitted in October and went to the Planning Meetings for three different approvals to renew the approval. Tonight we are here to request final approval of the plans and the certification forms I have to submit to the State. David Moore is now present at the meeting. Jason asks if Lee Rogers would confirm that all their requesting is meeting the current subdivision Ordinance standards. Lee stated that the Planning Commission went over the plans and then Dave Parsley, Steve Scott and I met and listed some changes that they would like to see. Mr. Williams stated the list of changes did not get passed on to him. Mr. Williams stated at the last Planning Commission meeting they were asks to upgrade the thickness of the streets and he sent that to Lee. Betty asks about the housing development, Mr. Williams stated it would be a 55 and older community. Lee stated that the Town passed an Ordinance to pass the County's subdivision control Ordinance, the county requires 28 ft. our old Ordinance is 26ft. Mr. Williams stated 2nd Street is a public street, 0 lot lines for doubles, and that it would have a minimum separation for higher density residential, the street light plans would be done once we have built some houses and the Association would get with the electric utility and go over that based on the length, 8 inches of stones based stabilization as needed, we have already agreed to 3 inches. Jason wanted to know what action Mr. Williams is requesting this evening. Mr. Williams stated he mainly needs the sewer and water capacity certification signed so he can send them to the State. Jason said his concerns are (1) basically he cannot verify that it is in compliance with the Ordinances, (2) Mr. Scott was the other gentleman who was at the meeting and Mr. Scott is not here this evening, and he has more information on this than I do and I'm not comfortable approving this without more information. Jeff asks Lee if there would

be any problem approving the sewer and water certification, Lee stated no. Dave Parsley said there was no problem with the sewer and water certification, it was mainly with the Ordinance on the Street size, and on the 0 lot lines if they were going to be sold that they would have to have a property line between them. Lee stated that Steve did find out about the 0 lot lines and that would be decided after the home was built. Jeff made a motion to approve the water portion of the Walker subdivision, Betty 2nd. All in favor. Motion passed 4-0. Jeff made a motion to approve the sewer portion of the Walker subdivision, Betty 2nd. All in favor. Motion passed 4-0. Mr. Walker wanted to ask if they did get everything done on the list if they could get a Special Meeting set up for approval, Lee stated they were approved subject to the corrections.

Review and approve the minutes from Town Council Special Meeting for December 19, 2016, & Town Council Special Meeting for January 5, 2017. Jeff made a motion to accept and approve the Trafalgar Town Special Council Minutes from December 19, 2016, Betty 2nd. All in favor. Motion passed 4-0. Betty made a motion to accept and approve the Town Council Special Meeting Minutes from January 5, 2017, Jeff 2nd. All in favor. Motion passed 4-0.

Old Business:

Planning Commission Appointments – Bill stated that you have citizen appointees and municipality appointees; the split is 4 citizen appointees and 3 municipality appointees. The citizen appointees are 4 year terms, the municipal appointees maybe Council members and those are 1 year appointments but if it is a Council member then they would continue to serve unless they were affectively voted out for the length of their elected term. Jeff stated that Steve Scott would like to be appointed to the Planning Commission. Jason made a motion to nominate Steve Scott to the Planning and Zoning Commission, Jeff 2nd. All in favor. Motion passed 4-0. Jason made a motion for the 2nd appointment to the Planning and Zoning Commission for Lee Rogers, Jeff 2nd. All in favor. Motion passed 4-0. Jeff made a motion for the 3rd appointment to the Planning and Zoning Commission for David Parsley, Betty 2nd. All in favor. Motion passed 4-0.

Park Project – Lee stated he had spoken to Paul Maurer and Hubbard's surveyor to see what the conflict is. Jason stated that we confirm the Town's survey and place the fence around the Town's park as soon as possible based on the results of our survey. It was agreed by the Council to have Mr. Maurer do a Boundary Retracement for the Park. Jason asks if we have an official name in mind for the park. It was suggested maybe a contest for the parks name with an official ribbon cutting ceremony, with a plaque with the Co-Ops name for donating the land. Jason suggested that Lee coordinate this with the School for the contest for naming the park.

Planning Commission & BZA- Lee Rogers stated John Young is still interested in remaining the Attorney for the Planning and Zoning Commission.

Board of Metropolitan Police Commissioners –Jim Stump reported everything seems to be going well.

Water/Wastewater Treatment Plant and Street Commission- Lee stated that he and Steve Scott went to the Princes Lake Water Meeting Tuesday night, what they are proposing is a 16% increase on water. This would be approximately a \$15,000 - \$20,000 increase for the Town's water. Jeff stated many other different options could be explored in order to keep the water cost down. Lee said they did not vote on the increase at this time. Lee stated he would meet with Brown County Water to find out utilizing them for a water source. Jeff stated American Water and Bargersville Water Utility could be other sources as well. The new truck that was ordered in November is due to be in the first week of February, and I have some interest rates from Mutual Savings Bank which are 2 ½ to 3 ½ from 24 months to 72 months. Donna stated that it would be a better business perspective to finance the vehicle opposed to buying the vehicle outright. Jason made a motion to authorize Donna to prepare all necessary documentation for financing on the new wastewater department vehicle for the 36 month terms, Jeff 2nd. All in favor. Motion passed 4-0.

Police- Charles gave an update on the crosswalk sign for the School, it was suggested that the School would purchase the sign and the Town would put it up and maintain it, I have not heard back from the School. I requested the purchase of a radio and night vision prior to the end of the year; we agreed to wait until after the first of the year. Jeff asks if there have been any grants that have been pursued to purchase the radios. Charles stated he would have Karen Rumble get with Kristie Jerrell to find out about receiving any type of grants. I am requesting the purchase of 1 radio at a cost of \$4,105.39. Donna stated we did approve the radio for the \$4105.39 to be encumbered for 2017. Donna stated this would be up to the Council, when they want Charles to purchase the radio. The 2016 Budget has not been closed at this time; it will not be closed until we receive our new budget for 2017. In November there was Resolution 2016-008 to move \$20,000.00 from the General Fund 400 to the General Fund 300 to balance out the General Fund. The Council wants to wait and see if any Grants can be pursued to help with the purchase of any of the radios. Charles also wanted to find out about the night vision glasses. David made a motion to purchase the night vision glasses for Clint Abbott for the price of \$2,049.98, Jason 2nd. All in favor. Motion passed 4-0. Charles stated that a couple months ago David wanted him to check on longevity pay, on my report I have some examples of what other Town's pay. Jason's recommendation would be that something like this be moved into next year's budget since we have included Health Insurance into the

2017 budget. The last thing would be the Accident Review Board is scheduled for January 31, 2017.

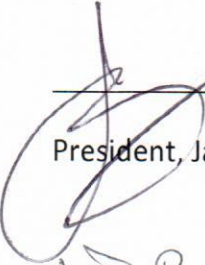
Clerk Treasurer –The Town Council will need to review and accept the January 19, 2017 Fund Report. The next item would be approval of the invoice's the first one from Williams Barrett and Wilkowski in the amount of \$2,206.15, second invoice is from Wells Fargo this is for the Trafalgar MFBC FMB Series Bonds 2010 in the amount of \$22,500.00. Jason made a motion to approve the invoice to Well Fargo in the amount of \$22,500.00, Jeff 2nd. All in favor. Motion passed 4-0. Jeff made a motion to approve payment to Williams Barrett & Wilkowski in the amount of \$2,206.15, David 2nd. All in favor. Motion passed 4-0. Also, the Town's Nepotism Policy needs to be signed please sign and date with today's date. The W2's have been mailed, I will file the WH-3 withholding tax reports & send 1099's for the 2016 next week. I have the 100R ready to submit. I have not received any update on receiving the 1782 notice. I have a Certificate of compliance for Wells Fargo; I'm waiting on premium information from Kevin Parks and will need Jason's signature by 1/31/17.

Attorney – Bill stated that employees who are exempt from the Fair Labor Standards Act mainly are salaried employees who don't have to be paid overtime are not entitled to comp. time. Trafalgar has adopted an Ordinance granting comp. time up to 240 hours for the employees on the payroll who fall within that category. The effect of someone accumulating more than 240 hours of comp. time puts them back into the Federal Rule. Federal Law does not oblate you to give comp. time, as a matter of grace you have said you will give up to 240 hours of comp. time. Nothing further needs to be done. No hours above 240 will be paid per the Town Ordinance in place. Regular hours granting leave time also apply to the comp. time. Jeff suggested that allowing employees to build up 240 hours of comp. time could damage hiring another employee if an employee leaves and comp. hours would have to be paid out. Jason suggested we need to review the employee manual.

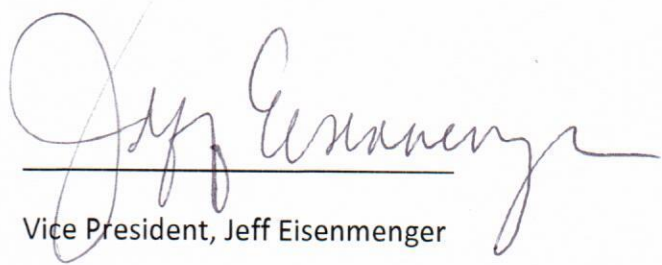
Jim Stump also to speak to the Council, Jason stated this was a meeting and not a hearing and we would be happy to have you put yourself on the agenda for the next meeting. Jim just wanted to thank the Council on all the things they do for the employees especially the police officers.

Adjourn

David made a motion to adjourn the Trafalgar Town Council Meeting at 8:18 pm, Jeff 2nd. All in favor. Motion passed 4-0.



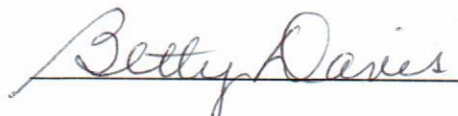
President, Jason Ramey



Vice President, Jeff Eisenmenger



Member, David Moore



Member, Betty Davis



Attest: Donna J Moore