

**Trafalgar Town Council  
Meeting Minutes  
September 15, 2016**

Jeff opened the meeting at 7:07 p.m.

Roll was taken. Jeff Eisenmenger - President, Betty Davis - Vice President, Jason Ramey, David Moore, Steve Scott - Absent, Donna Moore - Clerk Treasurer and Town Attorney Stephen Watson.

Betty Davis led the Pledge of Allegiance.

Wastewater Credits/Utility Office: Jeff made a motion to credit Sonya Krejci in the amount of \$80.37, Jason 2<sup>nd</sup>. All in favor. Motion passed 4-0

**New Business:**

Review and approve the minutes from the Town Council Meeting(s) for August 18, August 30, August 31, and September 7, 2016, Jeff made a motion to accept and approve the Trafalgar Town Council Minutes for August 18, August 30, August 31, and September 7, 2016, David 2<sup>nd</sup>. All in favor. Motion passed 4-0.

**Enos Dotson – Safety Issue** – Mr. Dotson had submitted a safety issue with SR 135/SR252, during school activities. Jeff stated that since these are State Roads and the Town does not govern those. The Council appreciated Mr. Dotson's observation. Jason suggested he contact Mr. Lance Fisher, that he could probably get him in contact with the proper channels to ask questions.

**London Witte – Sue Haase, CPA**

Sue was approached to do an analysis on the Sewer Utility. The Town has been approached to change some meter sizes in the water system which impacts the sewer billings. London Witte looked at what the financial impact would be both water and sewer. Given the way the water rates are structured it would have been a \$20.00 impact, on the sewer because of the way it is structured with the base monthly charge tied to the meter size it was a substantial impact. It would amount to approximately \$14,000 yearly. Sue handed out an Operational Cash Flow Analysis, for years 2014-2019.

**Edinburgh Insurance – Kevin Parks**

Mr. Parks is here to discuss health insurance for the Town employees. Mr. Parks gave an overview of the current plan, when the Town approached Edinburgh Insurance with their

current plan Mr. Parks discussed the needs with each employee. With the current plan Edinburgh Insurance saved the Town approximately \$25,000. They set up an HSA that the Town contributes \$3,000 yearly for each employee, the Town's plan has a \$1,500 deductible, and a maximum out of pocket expense is \$3,000 per person and \$6,000 per household. The HSA helps pay medical expenses not covered by the policy and if they don't use it then it rolls over into a retirement account. This plan also incorporates disability insurance and life insurance. The current plan is renewable October 1, 2016. Donna handed out the October 1, 2016 policy renewal with the increases to the Council. The premium increase will be \$817.41 monthly. Jeff stated that the Insurance is something the Council is revisiting. Kevin stated that the renewal does not mean that the current policy has to be kept for the next 12 months; it just means Pekin is obligated to provide the insurance for the next 12 months and kept the rates the same. The dental plan will not be increased; it is currently \$707.00 monthly.

Stephen Watson wanted to address an issue that came up within the last few days concerning the Ordinance that was adopted in 2013 that was intended to require the cost of dependent coverage to be paid by the employees. The Town since that time has not been requiring that and it was not actually implemented. In looking at the documentation and evaluating it closer, the Ordinance that was introduced on November 6, 2013 was passed first reading on November 6, 2013 but no other reading or adoption took place, and only 3 of the 5 Council members present on that day. Consequently that Ordinance did not come into full respect. So it will continue to operate under the policy that existed prior to the November 6, 2013 action.

### **Old Business:**

**Park Project** - Lee stated that the basketball goals are being installed next week; they are scheduled on the 20<sup>th</sup>. The shelter houses are scheduled for the week of September 26<sup>th</sup>. At the time we had discussed the fence quotes were to do the entire perimeter since then we have decided to only fence the basketball court and do decorative chain around the entire perimeter. Stephen Watson stated that if the price stayed within 20% of the current bid then new quotes would not have to be received.

**Indian Creek Elementary School** – Jason stated he was notified this week that 2 not for profit organizations were looking at the building, one of which has backed off their interest and one of which has a very strong interest and potentially occupying most of, if not all of the building.

Jeff stated that he has done some research in the last week and found out some additional information. For the Trustee to be able to take possession of that property, the IC Code 20-23-6-9 states that the facility had to be in the Townships name or the Trustee's name and in my investigation that property consist of several different parcels/deeds, which some appear did not have the Trustee or Township's name on the deed. The Trustee could only request the



parcel that was in the Trustee's name or Township's name. Jeff stated the School will need to figure out the transfer of ownership.

**Water/Wastewater Treatment Plant and Street Commission** – Lee stated that the Town has an old Street Sweeper that was given to Trafalgar about 20 years ago, it has not been used in years and needs to be scrapped. There is an individual who would like to purchase it. I had them prepare a sealed bid. Stephen asks what the estimated value would be. Lee stated approximately \$500-\$1000. Stephen stated if the property to be sold is less than an estimated value of \$1000 the purchasing agent may sell the property at a public or private sale without advertising it. Jeff stated the person that submitted the bid is Lee R Sedam at 2329 S 225 W Franklin Indiana, in the amount of \$500.00. Jason made a motion to surplus the Street Sweeper and move forward with the sale of the equipment. Jeff 2<sup>nd</sup>. All in favor. Motion passed 4-0. Jeff made a motion to sale the Street Sweeper to Lee R Sedam in the amount of \$500.00. Jason 2<sup>nd</sup>. All in favor. Motion passed 4-0.

Lee stated that the Town did receive the INDOT Grant in the amount of \$143,900.00; we will receive the funds sometime in the month of November.

Verizon has contacted the Town regarding building a 250 ft. tower on the Kempt property which is the property that surrounds the wastewater treatment plant, with shared access to the water treatment road.

**Police** – Charles Roberts stated that a Grant for 3 radios was applied for and we have not heard anything back at this time. Currently we have Sprint air cards to operate the computers in the Police vehicles and I found out that everyone has Verizon. We have been having problems with ours through Sprint. I would like to look into switching from Sprint to Verizon. We have been having active shooter training at the Elementary School; Lee Britt is a certified active shooter instructor. September 27 & 28 Doug and I will be going to leadership training in Indianapolis, Leadership behind the Badge. I would like to hire 2 – 3 more Reserve Officers and will present this to the Metropolitan Police Board on October 5.

**Clerk Treasurer** – Donna gave the Council the September 15, 2016 Fund report for review and also copies of the approval claims/invoices for review. The approval claims are for Williams Barrett and Wilkowski in the amount of \$6834.18, HR Unlimited Resources in the amount of \$4080.49, final payment to Dave O'Mara Contractor, Inc. in the amount of \$29,252.87. Jeff made a motion to pay Williams Barrett and Wilkowski in the amount of \$6834.18, Betty 2<sup>nd</sup>. All in favor. Motion passed 4-0. Jeff made a motion to pay Dave O'Mara Contractor, Inc. the amount of \$29,252.87, Jason 2<sup>nd</sup>. All in favor. Motion passed 4-0. Jeff made a motion to pay HR Unlimited Resources the amount of \$4080.49, Betty 2<sup>nd</sup>. All in favor. Motion passed 4-0.

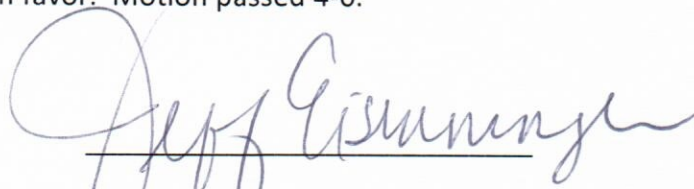


Donna asks about hiring a high school or college student to help scan older documents (minutes, Ordinances etc.) to put on line and make searchable also ensuring those documents are protected in case of a fire or some unforeseen circumstances. Judy Misiniec suggested contacting the School regarding their mentor program. Donna will also check prices for fireproof cabinets. Jeff made a motion to approve the September 15, 2016 Fund Report, David 2<sup>nd</sup>. All in favor. Motion passed 4-0.

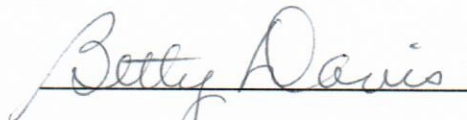
**Attorney** – Stephen has two items, one is a follow-up on a nuisance matter the address of 202 E. Ohio St., described as a vacant mobile home. I have been in contact with Dave Parsley, a draft has been sent to him, a proposed corrective order, once Mr. Parsley approved that it will go out certified mail to the property owner, which will also include a hearing date at the next Council meeting October 20, 2016. The second item relates to a follow-up matter from the last meeting, the proposed Interlocal Cooperation Agreement with the School District. We have reviewed that and also talked with the Chief and ultimately determined that the agreement is fine and is something we would recommend you go ahead and approve. Stephen suggested that the current Salary Ordinance be amended to also include the \$20.00 per detail payment that is made under that agreement. It would also be recommended that the Officers not clock in an out for the detail period when handling the buses but instead add another 15 minutes to before or after their normal time. Stephen will also look into more information on the Officers working security detail for the School while on duty. Jeff made a motion to accept the Interlocal Cooperation Agreement with the Town of Trafalgar and the Nineveh Hensley Jackson School Corporation, Jason 2<sup>nd</sup>. All in favor. Motion passed 4-0.

### Adjourn

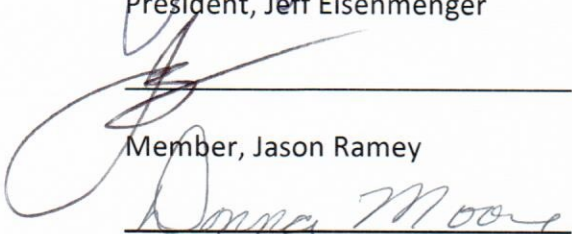
Jeff made a motion to adjourn the Trafalgar Town Council Meeting at 9:05 p.m., Jason 2<sup>nd</sup>. All in favor. Motion passed 4-0.



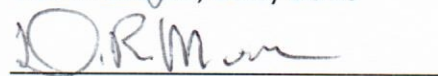
President, Jeff Eisenmenger



Vice President, Betty Davis



Member, Jason Ramey



Member, David Moore

Attest: Donna J Moore