

**Trafalgar Town Council  
Meeting Minutes  
March 15, 2018**

Jason opened the meeting at 7:06 p.m.

Roll was taken. Jason Ramey - President, David Moore – Vice President, Jeff Eisenmenger, Charles Rairdon, Donna Moore – Clerk Treasurer, Town Attorney Stephen Watson. Steve Scott - Absent

David Moore led the pledge of allegiance.

**Wastewater Credits/Utility Office:** – Wastewater credits for Jeff Eisenmenger 103 S SR 135 in the amount of \$237.93, 102 N SR 135 in the amount of \$152.64, 104 N SR 135 in the amount of \$101.56. David made a motion to approve the Wastewater credits for Jeff Eisenmenger for the properties located at 103 S SR 135, 102 N SR 135 & 104 N SR 135 for the total amount of \$492.13. Charles 2<sup>nd</sup>. All in favor. Motion passed 4-0.

**Consent Agenda:**

Review and approve the minutes from the Town Council Meeting for February 15, 2018. Charles made a motion to approve the meeting minutes for February 15, 2018, Jeff 2<sup>nd</sup>. All in favor. Motion passed 4-0.

**New Business:**

**Johnson County Library – Lisa Lintner** – Also with Lisa is Dan Mitchell Library Board of Trustees. Lisa passed out the library spring guide and the year in review. Several new programs were launched in 2017. A new story walk has been opened at the Trafalgar Library and that is part of a ½ mile trail that is located on the property of the Trafalgar branch.

**Adoption of Other Business Matters:** – None presented.

**Old Business:**

**Ordinance No. 2018-003**, An Ordinance Repealing and Replacing the Subdivision Control Ordinance for the Town of Trafalgar.

**Resolution No. 2018-003**, A Resolution Adopting the Trafalgar Design Standards and Specifications Manual and Typical Construction Guidelines and Details.

Stephen Watson stated both Ordinance No. 2018-003 & Resolution 2018-003 are related to the Subdivision Control Ordinance, and at the March 12th Planning Commission meeting the Planning Commission considered and had a Public Hearing on the proposed replacement of the Subdivision Control Ordinance and they gave a favorable certification of recommendation. David made a motion to approve Ordinance No. 2018-003 on the first reading. Jeff 2<sup>nd</sup>. All in favor. Motion passed 4-0. Charles stated that the Resolution No. 2018-003 referred to petagrams to the INDOT standards which refers to them as a, b, c etc. and INDOT no longer refers to them that way; they refer to them as 1, 2, 3 etc., so that portion probably should be revised before approved. Stephen said the Resolution could be approved pending those changes being made. Charles made a motion to approve Resolution No. 2018-003 with the pending changes being made to the petagrams callouts to the INDOT standards being revised. David 2<sup>nd</sup>. All in favor. Motion passed 4-0.

#### **Lee Rogers – Utility/Street Superintendent**

Crosswalk project – Lee and the contractor has spoken with 2 engineers from INDOT, some things were eliminated so it will be a less expensive project than original had bid out. They will meet again before any of the concrete is poured.

James Bowman – 404 Pearl St – sidewalk inquiry – Lee stated that a contractor will be looking at the sidewalk issue fixing this as well.

Lee stated they have started the crack seal program. Dave Parsely who does the building inspections will be off for approx. 10 weeks and we will continue using Tim Guyer.

Town Hall Flood update – The contractor will be in next week to finish anything that was not finished and then we will do our final walk through.

Lee gave Jason an invoice from a resident in Town who thought they had a problem in their home in which they called a plumber; it was a plugged sewer line on the Town's side. The resident is asking for reimbursement on part of the plumbing bill. I have asked the resident to get a break down on the invoice from the plumber and attend the next Town Council meeting and present that invoice.

Lee stated he has rough estimates on paving the parking lot for the Park which is \$40,000 - \$50,000. Lee stated he did meet with some parents who would like a walking trail around the park to get ideas; we are in the process of submitting a Park Grant which could also include landscaping and trails. Duke Energy gave a quote for lighting at the Park for \$1,400.00; there is an existing pole on the south side of the Park which would just be the monthly fee, so if the Police Department thinks that would give enough light for security then maybe add more once the parking lot is in.



The vehicle decals will probably be installed the week of 3-12 and the vehicles will be scheduled for installation.

The scale used at the Wastewater treatment plant used for lab testing the digital readout screen is going bad; that scale was purchased in 2001 we have replaced the screen once already. The replacement is \$1,751. 40, we can purchase a new unit for \$2,458.00 which would be my recommendation. Jeff made a motion to allow Lee to purchase a new scale in the amount of \$2,458.00. David 2<sup>nd</sup>. All in favor. Motion passed 4-0.

The next item would be a sludge pump for the Wastewater treatment plant; to rebuild it would be \$4,050.00 with a 1 year warranty; to purchase a new pump with a 4 year warranty would be \$5,110.00 which would be my recommendation. Jeff made a motion to allow Lee to purchase a new sludge pump in the amount of \$5,110.00. David 2<sup>nd</sup>. All in favor. Motion passed 4-0.

The next item would be pipe failure in the main lift station; I have all the quotes on that. The 2 quotes would be rebuilding the pump basis and all the piping coming out of it. Once quote is \$19,987.00 the second quote is \$9,868.00. The second quote is from the Company who does all of our lift station work currently. Jeff made a motion to allow Lee to get the pump and piping rebuilt in the amount \$9,868.00. David 2<sup>nd</sup>. All in favor. Motion passed 4-0.

David mentioned the street concerns at the Trafalgar Point commercial property. Stephen said his office will work on sending a letter to the property owners.

**Planning and Zoning Board** – Next meet is scheduled for April 9, 2018 @6P.

**Board of Metropolitan Police Commissioners** – Next meeting is scheduled April 4, 2018 @ 7P.

**Park Advisory Board** – Next meeting is scheduled for March 22, 2018 @7P

**Police-** Charles stated that for several months their Tasers have been malfunctioning, I am going to try and obtain a grant from Police Once for 6 new Tasers. Portable radios for the school, currently I asked the school to borrow one of theirs so we can hear what's going on inside the school while we are in the office. Portable radios are \$939.00 and I would like to recommend purchasing one for the office. The Council agreed for Charles to purchase the portable radio. For the hiring process I sent out 40-50 applications via email or handing them out. We received 12 applications back, one had another obligation on the day we had our process so we have 11. We had 2 that did not pass the process. We will interview about 6 of those on April 3<sup>rd</sup>. Then we will have a Merit Board meeting to certify the list and then offer one of the candidates the job.



David mentioned that there is some resident wanting to be annexed into the Town of Trafalgar. Jason stated that he felt we have a lot of work to do within the existing confines of the Town before he would be interested in annexing property in the Town. The Council agreed that the residents would need to submit a letter to the Town requesting to be annexed. A resident mentioned that the property Mr. Dehart owns he was interested in putting industry into that section. David stated that if that property was annexed in that would benefit the Town. Jeff stated he thought it was a topic we should keep some thought on because of the growth of the Town and we should be proactive and not reactive.

**Clerk Treasurer** –The Town Council will need to review and accept the March 15, 2018 Fund Report in the amount of \$121,855.78. David made a motion to approve as presented the March 15, 2018 Fund Report. Jeff 2<sup>nd</sup>. All in favor. Motion passed 4-0.

The next item would be approval of the invoice from Williams Barrett & Wilkowski in the amount of \$3,391.78. Jeff made a motion to approve the invoice for Williams Barrett & Wilkowski in the amount of \$3,391.78. Charles 2<sup>nd</sup>. All in favor. Motion passed 4-0

Donna mentioned that she asks everyone to turn in an inventory of the Town property to keep for records there was no inventory on the contents of the Town owned property. Also, Charles mentioned getting the carpets cleaned at the Town Hall. I will be getting quotes on that. David mentioned also getting the chairs done as well.

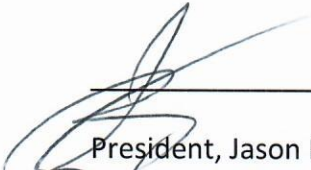
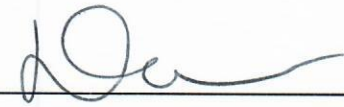
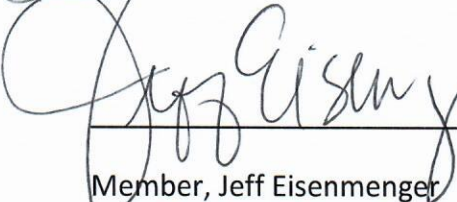
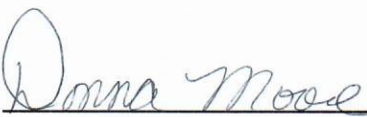

At the last meeting it was voted to include the prorated holidays on the Benefit Ordinance. Ordinance No. 2018-001 and that wording now been added to match the vacation and sick days. Jeff made a motion to adopt on first read Ordinance No. 2018-001 Benefit Package for Full-time Employees. David 2<sup>nd</sup>. All in favor. Motion passed 4-0. Jason made a motion to waive the rules for a second read on Ordinance No. 2018-001. Charles 2<sup>nd</sup>. All in favor. Motion passed 4-0. Jeff made a motion to adopt on second read Ordinance No. 2018-001 Benefit Package for Full-time Employees. David 2<sup>nd</sup>. All in favor. Motion passed 4-0.

**Attorney** – Stephen gave the update on the nuisance properties. One of the properties it looked like there was some improvement on that property, it might be a good idea to have a re-inspection done on that property. There were two other properties that did not respond to our latest letters and so we have prepared corrective orders and sent those to Dave Parsely so he could inspect the properties and sign the corrective orders, but we found out he is going to be off for a few weeks and we have now made contact with Tim Guyer to do the inspection and sign. I think the Council should make a motion or consensus to authorize Tim to act in that capacity until Mr. Parsely returns. The Council agreed by consensus to allow Tim Guyer act as code enforcement for the Town of Trafalgar. The only other thing would be on the Subdivision Control Ordinance replacement the design standards, I did notice looking through there was

one other thing that probably should be corrected, that 8 page document was based on a Whiteland version but there was one reference that we missed so I would ask for your consensus while make the INDOT correction that we also correct any other references to Whiteland. The Council agreed by consensus to allow Williams Barrett & Wilkowski to make those corrections.

### Adjourn

Jason made a motion to adjourn the Trafalgar Town Council Meeting at 8:05 pm, Charles 2<sup>nd</sup>. All in favor. Motion passed 4-0.

  
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President, Jason Ramey  
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Vice-President, David Moore  
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Member, Jeff Eisenmenger  
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Member, Charles Rairdon  
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Attest: Donna Moore  
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Member, Steve Scott