

Trafalgar Park Advisory Board

Meeting Minutes – March 2019

- I. Welcome
 - Meeting called to order at 6:59 p.m.
 - Welcomed new member, Sarah Strauss.
- II. Planning Grant Update
 - Waiting to hear back on next steps. Kate with follow-up again with the grants writer.
- III. Open House/Community Day
 - a. Date – April 27th – Kate will follow-up with the Little League to see what time the parade will be over and review the route of the parade. Town will purchase the food (hot dogs, chips, water) and coordinate all the entertainment. Kate will work with Donna to coordinate/purchase this for the event.
 - b. Publicity – will order yard cards, work with the Little League, flyer for the schools to send out, and use social media to promote. Additional avenues to use this year include posting on the Chamber websites, Journey Johnson County and send the electronic flyer to the Little League to email to the kids.
 - c. Schedule of Events – If we have an update on the grant, this would be a great time to share that information with many residents. Someone from the town council or parks board should welcome everyone and thank them for coming. We will share that the parks board worked with JCCF and was selected as a site for a community mural. Handing out information on the community paint day would be great, if that information is available.
 - d. Entertainment – last year was great. Kate will ask Donna to secure the face painter, same band as last year, and the bounce house.
 - e. Decoration – no need for decorations this year. We will save the money.
 - f. Other – would like to invite local businesses to have a booth for a nominal fee. Would like to invite the Kettle Korn vendor, Scoops & Treasures, Bread w/a Twist, McDonald's, Library, Police, Fire Department, local banks. Is there an opportunity to invite the candidates who are running for office? Kate will follow-up with Donna to see if this is a possibility. Would like to invite JCCF and Aspire to join as well.
- IV. New Board Members – happy to have Sarah Strauss join us. Extended an offer to Jan Skobel, but she is unable to join us now. Jill Lawlin was invited as well and is considering joining us in the future. Kate will extend invitations to Jill Sweeney and Jennifer Crawhorn.
- V. Other
 - a. Park Signs – sent recommendations to the board many months ago. Haven't heard an update. Will start reaching out to Lee Rogers directly to see how we can help him.
 - b. Local Girl Scout Troop – had requested to paint a four-square on the parking lot. Sent the request to the town, but didn't hear back. Will follow-up.

- c. Mural – we were selected!! Will work with Tim Edsell at Indian Creek and Kim Minton at JCCF to coordinate this great project for our community!
- d. Farmer's Market – Kate's daughter, Ella, asked why we didn't have a local Farmer's Market. Group discussed a potential way to do a market once per month. Rhoni has extensive experience in this area and will put out some feelers. The board discussed inviting local farmer's and vendors to participate. Will need to do some further leg work to see if this is viable.
- e. Officers and Others – Kate will serve as president; Sarah will serve as secretary. Please remember to sign your papers and email back to Donna.
- f. Board will meet next on April 11th.

Submitted by Kate Taylor