

JERRELL CONSULTING & Grant Administration Services, LLC

PUBLIC HEARING
Water Improvements Project

TOWN OF TRAFALGAR
Tuesday, November 16, 2017 at 6:30 pm

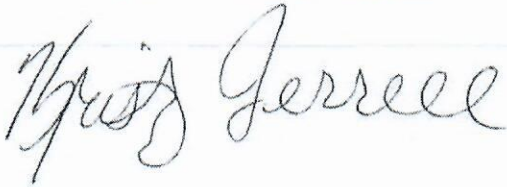
Town of Trafalgar – Town Hall
2770 W. State Road 252
Trafalgar, Indiana 46181

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1. **Call to Order:** Town of Trafalgar's Town Council President, Jason Ramey, formally called the Public Hearing to order at approximately 6:34 pm.
 2. **Facilitator:** Kristy Jerrell, Grant Administrator from Jerrell Consulting & Grant Administration Services LLC
 3. **Discussions:**
 - a. Kristy Jerrell presented and explained that the Town of Trafalgar will be applying to the Indiana Office of Community and Rural Affairs (IOCRA) for a Community Development Block Grant (CDBG) to fund a Water Improvements Project. She explained that in order to apply to the CDBG program, the applicant must be a non-entitlement City, an incorporated Town or a non-urban County.
 - b. Kristy Jerrell stated that the total project cost for this project is \$1,154,170 and the City will be committing a total of \$454,170 in local match, and requesting an IOCRA grant in the amount of \$700,000. She explained that that local match was in the form of the following: (1) \$454,170 in a local bank loan. Kristy Jerrell explained that the Town is currently trying to figure out how much they can be able to contribute from Town funds – probably \$100,000 to \$150,000 – and then the rest will be in a local bank loan. She stated that the final public hearing advertisement will have exactly where the local match will be coming from in both Town funds and a local bank loan.
 - c. Kristy Jerrell stated that the IOCRA grant amount is based on the Town's water rate of per 4,000 gallons and the project being over a million dollars in total project cost – she stated that the Town is eligible for \$700,000 in IOCRA grant. She stated that the current water rate is \$49.61 per 4,000 but the Town is planning on raising their water rates before the final application up to \$50.01 which is a \$.40 increase. She stated that water rates were last raised in 2010 and the Town realizes that it is time to increase those rates not only for this IOCRA project but for future improvements/maintenance in the near and distant future.
 - d. Kristy Jerrell stated that she will electronically submit the Town's proposal to IOCRA on or before Friday, December 1, 2017 and the final application will be submitted on Friday, February 9, 2018 with grant awards to be announced on Thursday, April 5, 2018.
 - e. Kristy Jerrell stated that there are two funding rounds this year for CDBG Water/Wastewater projects – Round I that was due in April 2017, Round II that was due September 1, 2017 and now in October 2017 IOCRA announced Round III for 2017 in which the Town will be applying for now. She stated that these rounds are highly competitive and if the Town does not get awarded on April 5, 2018 - then the Town can apply for Round I 2018 which the proposal will be due on

Friday, May 25, 2018 and the final application will be due on Friday, July 20, 2018. She stated that there will be a Round II of 2018 but IOCRA has not announced the deadline dates yet.

- f. Kristy Jerrell stated that in Round I of 2017 – a total of 11 water/wastewater projects were funded totaling \$5,942,735 in the 2017 Round II – a total of 13 water/wastewater projects were funded totaling \$7,650,000. She stated she is hopeful that the Town is awarded on April 5, 2018 for this Round III.
- g. Kristy Jerrell explained the scoring criteria. She stated - that based on the advertised amounts - the 58.29 out of 175 community distress points, 39.35 out of 100 points in local match contribution, the 13.60 out of 25 Financial Gap points, and hopefully at least a 260 to 280 in project design factor points – that the project should score anywhere from 371.24 to a 391.24.
- h. Kristy Jerrell then explained the project in detail: **Alternative 1: Emergency Connection to Brown County Water Utility, Inc.:** A connection shall be made at the old "Trafalgar Tank" site, located immediately south of Indian Creek Schools, on CR 300 West. A master meter vault and backflow prevention device shall be installed at this location, connection to BCWU's existing 8" water main, **Alternative 2: Water Main Valves with Data Systems:** New valves shall match the size of the water main where they are to be installed. Valves shall be cut-in on the existing water main pipe with a new full-body valve, valve-box, and coupling, where feasible. If not possible to temporarily shut down the water main for installation of a cut-in valve, an insertion valve shall be installed. Insertion valves can be installed into a live water main without interruption to water service. A GPS unit with external antenna shall be purchased in order to collect distribution system data. This technology will allow locates of new and existing water main valves and system components and allow the utility staff to connect data to the State Plane Coordinate System Map, **Alternative 3: Water Tank:** The existing elevated water storage tank shall be rehabilitated to meet current standards. The water storage tank was originally constructed in 1997. It is anticipated the proposed work will provide 20 years of useful life. The proposed work includes: (a) Exterior Surfaces: Surface Preparation Power Tool Cleaning of all rusted areas, After Power Tool Cleaning all cleaned areas (only) shall receive a prime coat of zinc-rich primer (dry film thickness 3.0 – 3.5 mils), Surface Preparation Cleaning of entire exterior surface of elevated water storage tank and surface of all elevated water storage tank components, Finish Coat shall be polyurethane (dry film thickness of 2.5 – 4.0 mils) and (b) Interior Surfaces: Surface Preparation of interior surfaces, Stripe Coating shall be applied over all weld seams (dry film thickness of 3.0 – 3.5 mils), Intermediate Coat shall be epoxy over all interior surfaces (dry film thickness 4.0 – 6.0 mils), Finish Coat shall be epoxy coating (dry film thickness 4.0 – 6.0 mils), **Alternative 4: Water Meter Replacement:** The existing residential water meters shall be replaced with new remote read water meters, along with required hardware and software for collecting data and transferring to the billing system, **Alternative 5: Water Service Line Replacement:** The service lines in the oldest parts of town are nearly 50 years old, and a polybutylene material that has a history of leaks. These service lines are recommended to be replaced. This requires reconnection to the existing corp. stop on the water main and replacement of the service line from the water main to meter and **Alternative 6: Construction of Maintenance Building:** This project includes a new 3,200 square foot maintenance building. The building will be located at the wastewater treatment plant site and will house both water and wastewater utility maintenance equipment along with some street department equipment. This building will house critical maintenance equipment and vehicles so that they are ready for service year-round. The project will also provide space for working on projects inside during in climate weather. A small office and restroom facility shall be included in this project.
- i. Kristy Jerrell stated that the Town has recently completed an IOCRA water/wastewater systems study planning grant to determine the highest needs within the Town. She stated that this planning grant final plan was approved by IOCRA in August 2017 and the project was closed out with IOCRA on November 20, 2017. She stated that this water construction project is the Town's major top priority.

- j. Trafalgar's Utility Superintendent, Lee Rodgers, stated that this water project is vital for the Town. He stated that IDEM is verbally mentioning that they like the idea of an emergency connection as anytime a system can have 2 water sources the better. He stated that this project will address of the needs of the major needs within the Town's water system and will allow the Town to provide the best quality water service to its customers not only with valves to isolate the system but to install new water meters with more accurate reading capabilities.
 - k. Town Council Member Jeff Eisenmenger stated that he is hopeful of grant award.
 - l. Kristy Jerrell then asked the attendees if they had any other questions on the project.
 - m. Trafalgar Town Attorney, Bill Barrett, asked the Town Council to consider making the motion to raise their water rate for an increase of \$.40 from \$49.61 up to \$50.01. The Town Council voted accordingly and will take the necessary steps to pass the new rate ordinance.
4. Adjournment: There being no further questions Town Council President, Jason Ramey, adjourned the meeting at approximately 7:03 pm.



Kristy Jerrell, Grant Administrator
Recorder (See attached Third Party Authorization to Record Minutes)

Attachment:

- 1. Meeting Sign-In Sheet

President, Jason Ramey

Vice-President, Jeff Eisenmenger

Member, Betty Davis

Member, David Moore

Member, Steve Scott

Attest: Donna Moore