



Town Council Agenda

Minutes

Thursday, January 20, 2022 at 7:00 pm

ZOOM LINK TO ATTEND MEETING ELECTRONICALLY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/835600720397>
pwd=eUY4ZU45NU4xRkpRNGpnWXBLenhhQT09

Passcode: 401019

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or
+1 253 215 8782 or +1 346 248 7799

Webinar ID: 835 6007 2039

Passcode: 401019

Trafalgar Council Members:

Jessica Jones - President
Jason Ramey - Vice President
Jeff Eisenmenger - Member
Jerry Rafferty- Member
Kyle Siegfried - Member

1. Call to Order and Roll Call

Minutes:

The Trafalgar Town Council meeting was called to order at 7:00 p.m. by Jessica Jones.

Present: Jessica Jones, Jason Ramey, Jeff Eisenmenger, Jerry Rafferty, Bill Barrett-Town Attorney, Donna Moore-Clerk Treasurer. Jessica Jones, Donna Moore, Bill Barrett attended by Zoom. Absent: Kyle Siegfred.

2. Pledge of Allegiance

Minutes:

Jessica Jones lead the Pledge of Allegiance.

3. Town Council - 2022 Election of President & Vice President

Minutes:

Jason nominated Jessica Jones as President. Jeff Eisenmenger 2nd. All in favor. Roll call: Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

Jessica Jones nominated Jerry Rafferty as Vice-President. Jason Ramey 2nd. All in favor. Roll call: Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

Jessica Jones- President Jerry Rafferty- Vice-President Jason Ramey- Member Jeff Eisenmenger- Member Kyle Siegfred- Member

4. Town Council Organizational Appointments

a. RDC Commission

Minutes:

Jessica appointed Jeff Eisenmenger, Jason Ramey and Jerry Rafferty as the first 3 board members. Jason Ramey made a motion to appoint the other 2 RDC members as Jessica Jones and Kyle Siegfred. Jerry Rafferty 2nd. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

b. Trafalgar Municipal Facilities Building Corp.

Minutes:

Jessica Jones appointed Amanda Waddle, Jesse Jones, and Jack Jones.

c. Park Advisory Board

Minutes:

Moved to next month, once everyone on the park advisory board has spoke with Jessica Jones.

d. Park Board

Minutes:

Sarah Webb 1st year term, Jesse Jones 2nd year term, Heather Fowler 3rd year term, David Moore 4th year term. Jessica Motioned. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

Jessica Jones motioned to waive the political affiliation of the members. Jeff Eisenmenger 2nd. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

e. Planning Commission

Minutes:

Nothing to report.

f. Board of Zoning Appeals

Minutes:

Jason Ramey motioned Bryan Gregg to be appointed Board of Zoning. Jeff Eisenmenger 2nd. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

Jessica Jones reappointed Sadie Bennett to her position on Board of Zoning.

g. Board of Metropolitan Police Commissioners

Minutes:

Jerry Rafferty motioned to have Jake Willis, Curtis Price and Jim Stump to continue the Board of Metropolitan Police Commissioners. Jeff Eisenmenger 2nd. All in favor. Roll Call: Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

h. Street Commissioner / Utility Superintendent

Minutes:

Jessica Jones motioned to keep Lee Rodgers as Utility Superintendent. Jeff Eisenmenger 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

i. Town Attorney

Minutes:

Jessica Jones motioned to keep William Barrett as town attorney. Jerry Rafferty 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

Jason Ramey motioned to renew William Barrett's Contract as Attorney for Town of Trafalgar. Jessica Jones 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

j. Attorney Planning Commission / BZA

Minutes:

John Young- Attorney for BZA. Invoices not turned in since May 2021. Jeff Eisenmenger is contacting to get invoice. No contract for 2021 from John Young Attorney. 2022 contract was received from John Young Attorney. Moving to next month meeting.

k. Attorney Board of Metropolitan Police Commissioners

Minutes:

Jessica Jones motioned to accept William Barrett as Attorney for Board of Metropolitan Police Commissioners. Jeff Eisenmenger 2nd. All in favor. Roll call:

Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

5. Water-Wastewater Credits/Utility Billing

a. Cash Drawer - COUNCIL REVIEW

Minutes:

Nothing to report.

b. Utility Office Monthly Reports (COUNCIL REVIEW)

Minutes:

Nothing to report.

6. Consent Minutes

a. Town Council Minutes December 16, 2021 -COUNCIL APPROVAL

Minutes:

Jessica Jones motioned to accept the December 2021 minutes. Jeff Eisenmenger 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

7. Clerk Treasurer

a. APV Register - General Claims - \$174,337.65 COUNCIL APPROVAL

Minutes:

Jason Ramey motioned to accept the General Claims of \$174,337.65. Jeff Eisenmenger 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

b. APV Register - Water Claims - \$49,751.48 COUNCIL APPROVAL

Minutes:

Jason Ramey motioned to accept the Water Claims of \$49,751.48. Jessica Jones 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

c. APV Register - Wastewater Claims - \$24,485.77 COUNCIL APPROVAL

Minutes:

Jason Ramey motioned to accept the Wastewater Claims of \$24,485.77. Jeff Eisenmenger 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

d. APV Register - ALL Final Claims January 19th - \$9,928.28 COUNCIL APPROVAL

Minutes:

Jeff Eisenmenger motioned to accept All Final Claims of \$9,928.28. Jason Ramey 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

e. January Docket - COUNCIL REVIEW

Minutes:

Reviewed by council, nothing to report.

f. Resolution to Balance 2021 (COUNCIL APPROVAL)

Minutes:

Jessica Jones motioned to approve Resolution to Balance 2021. Jason Ramey 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

8. Department Head Status Report

a. Lee Rogers - Utility / Street Superintendent

Minutes:

Lee Rogers spoke about Bid Opening for Paving. Town council approved for Lee to get rust protection coating on the underside of the dump truck. Water tower fence was damaged and they spoke about getting cameras at the water tower location. Also spoke about getting cameras at the park.

Jason Ramey motioned to let Lee hire another person for the water utility department. 2nd Jerry Rafferty. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Nay. 3-1

Jason Ramey motioned for Donna to pay for the remaining snow plow parts out of the Street Budget. Jerry Rafferty 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

b. Chief Charles Roberts - Police

Minutes:

Jerry Rafferty motioned to pay out the remaining 12 hours of vacation time to Chief Charles Roberts. Jason Ramey 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

9. New Business

a. Capital Asset Policy - COUNCIL DISCUSSION

Minutes:

Jessica Jones motioned to accept Capital Asset Policy 2022-002. Jerry Rafferty 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

b. Maintenance Crew/Complaint Manager (COUNCIL DISCUSSION)

Minutes:

Discussion earlier in meeting. Nothing to report.

c. WEX GPS Tracking (COUNCIL DISCUSSION)

Minutes:

Jessica Jones mentioned activating the WEX GPS for the vehicles, to monitor data such as mileage and oil changes to alert of any maintenance needing to be

completed. Also lowers insurance premiums.

10. Adoption of Other Business Matters

Minutes:

Nothing to report.

11. Old Business

a. Billing Clerk Position - held from December meeting - COUNCIL DISCUSSION

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Minutes:

Jeff Eisenmenger spoke about Utility Billing Clerk assisting the Clerk Treasurer. Jessica Jones stated that usually the Utility Clerk is under Clerk Treasurer. The town council decided that without moving the position, they would like to see help from Utility Billing Clerk to any administrative work needed. Also spoke about the internal controls for the office check and balance. Spoke about training for the Keystone program.

b. Hoosier START & Midwest Deferred Comp. - Schedule Dates for Presentations - COUNCIL DISCUSSION

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Minutes:

Retirement plan discussion and scheduling of Hoosier START to come in and speak.

12. Attorney

Minutes:

Bill Barrett stated in response to 202 S Illinois St, Tim Guyer had covid and we were unable to have the hearing with the Judge, it has been moved to February 10th.

13. Adjourn

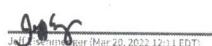
Minutes:

Jessica Jones Motioned to Town Council meeting at 9:32 p.m. Jason Ramey 2nd. All in favor. Roll Call. Jason Ramey-Aye, Jeff Eisenmenger-Aye, Jerry Rafferty-Aye, Jessica Jones-Aye. 4-0

Contact: Donna Moore (clerktreasurer@townoftrafalgar.org 317-878-4596) | Minutes published on 03/01/2022, adopted on 03/17/2022


Jessica Jones (Mar 16, 2022 11:22 EDT)


Jason Ramey (Mar 16, 2022 11:36 EDT)


Jeff Eisenmenger (Mar 20, 2022 12:11 EDT)


Jerry A. Rafferty (Mar 20, 2022 09:38 EDT)


Kyle Siegfried (Mar 16, 2022 11:17 EDT)

Donna Moore