

**Trafalgar Town Council  
Meeting Minutes  
November 17, 2016**

Jeff opened the meeting at 7:07 p.m.

Roll was taken. Jeff Eisenmenger - President, Betty Davis - Vice President, Jason Ramey, David Moore, Steve Scott, Donna Moore - Clerk Treasurer and Town Attorney Bill Barrett.

Betty Davis led the Pledge of Allegiance.

Wastewater Credits/Utility Office: No credits to report for this month.

**New Business:**

Jerry Lancaster – Trafalgar Volunteer Fire Department gave an update on new fire station, and that REMC and the fire station needs an easement from the Town, the power line runs on the east side of the property and they need a 15ft wide easement on the property line from the highway to the property of the fire station. Bill asks if the easement was for the installation of the electric line to serve your property. Jerry said yes it was it would be for REMC's use. The Council would like to have the line buried. Jeff made a motion to allow Trafalgar Volunteer Fire Department Fireman Inc. a 15ft easement as long as it complies with the statutory requirements and State and Federal Laws. Jason 2<sup>nd</sup>. All in favor 4 opposed 1. Motion passed 4-1. Jason made a motion to allow Jeff to sign all the appropriated documents to complete this given it meets the standards and requirements of Bill Barrett and the State. Steve 2<sup>nd</sup>. All in favor 4 opposed 1. Motion passed 4-1.

Review and approve the minutes from Town Council Budget Adoption Meeting for October 20, 2016, & Town Council Meeting for October 20, 2016. David made a motion to accept and approve the Trafalgar Town Council Minutes from October 20, 2016, Jeff 2<sup>nd</sup>. All in favor. Motion passed 5-0. Jeff made a motion to accept and approve the Trafalgar Budget Adoption Meeting Minutes from October 20, 2015, Betty 2<sup>nd</sup>. All in favor. Motion passed 5-0.

**Old Business:**

**Update on Unsafe Building Hearing for Property at 202 E Ohio St. (Trailer) –**Mrs. Herrell stated at the last meeting she was not sure what questions to ask and she went back and reviewed the minutes and the letters of complaint. Mrs. Herrell stated that she was not aware of the problem and felt that it had been taken care of, and is not sure why the trailer is unsafe. Jeff stated that the last meeting Mrs. Herrell was not opposed to getting rid of the trailer. Mrs. Herrell stated she did not have the funds necessary to remove the trailer (\$5,000-\$8,000). Jeff



stated that is why the Council gave an extension at the October 20<sup>th</sup> meeting. Mrs. Herrell said she can dispose of the top but the frame would remain because that is what cost to have removed. Bill stated first that Mrs. Herrell's history wasn't correct because the Board did not just decide that the trailer had to be removed. Mr. Parsley went out and investigated the property and the owners of the property were notified and the Order was issued at the October 20<sup>th</sup> meeting. Bill stated the Town has 3 options, the Town can file a lawsuit to enforce the Order; the Town can correct the condition itself and add that cost to the property tax bill; or the Town can cooperate with the owners to get the problem solved which is what the Town has been doing so far. What the Town cannot do is go back to before the Order was issued, and if that is what the property owners choose than Bill suggested that get their own Council. Mrs. Herrell wanted to know what the requirements are if she choose to just use the trailer as a storage facility. Bill stated the structure is unsound, a nuisance and fire hazard and a danger regardless of its intended use. Mrs. Herrell stated she can go forward with the removal of the top but does not have the funds to remove the frame. Mrs. Herrell stated with weather permitting and the schedule of the contractors within 30 days or the first of the year she can have the top gone and just leave the frame. Jason stated he spoke with a gentleman that would remove the steel frame once the top was removed. Steve stated if Mrs. Herrell would get the top removed he would get ahold of Gary King to remove the steel frame. Jason made a motion to give Mrs. Herrell and extension until the first meeting in January 19, 2017 for an update. Jeff 2<sup>nd</sup>. All in favor. Motion passed 5-0.

**Park Project** – Lee stated that the shelter houses have been finished except for some trim around the bottom. Lee stated before going forward on the fence they are still waiting on the survey. Lee stated that they could build the picnic tables during the winter months.

**Indian Creek Elementary School Building** – Judy Misiniec stated that the School Board is still reviewing all of the options on the Elementary School Building, and hopefully within the next couple months they will decide what will happen with the building.

**Employee Health Care** – Jeff introduced Kevin Parks with Edinburgh Insurance to give an overview of the employee health care. Mr. Parks wanted to address a few issues and answer some question and see how the Board wants to proceed. Mr. Parks would proceed in getting bids for the health insurance if that's what the Board chooses to do. Mr. Parks said there are less Companies to do businesses with now from 3 or 4 years ago when we first started, 2<sup>nd</sup> there are members of the group that have some medical issues a few take specialty drugs. Some Insurance Companies do not cover specialty drugs or cover just a percentage. Mr. Parks would like to have an updated census from each employee to get as much information as possible to the coverage types necessary. Mr. Parks stated between now and September 30,



2017 we will have to change Companies, Pekin Insurance is exiting the Marketplace. The Council all agree that staying on the current plan for now would be best.

**Wastewater/Water Treatment Plant and Street Commission-** Lee stated several of the items on his list was regarding spending funds before the end of the year, so if everyone is ok could we have a Special Meeting sometime the first of December to cover those items, and he will have quotes ready. Jeff made a motion to pay Wallace Construction Inc. in the amount of \$82,506.00 for asphaltting the two streets. Betty 2<sup>nd</sup>. All in favor. Motion passed 5-0. Lee wanted to find out about bringing up the street specifications when new streets are built in subdivisions. Bill stated there was a subdivision control Ordinance in effect that could be updated. David made a motion to allow the Town of Trafalgar to keep current with the State construction specifications on roadway specs. Steve 2<sup>nd</sup>. All in favor. Motion passed 5-0. Jeff made a motion to allow Lee Rogers to exchange the Bobcat Mini Excavator and not to exceed \$3000. David 2<sup>nd</sup>. All in favor. Motion passed 5-0.

**Police-** Charles stated he had been discussing the budget with Donna and everything he is proposing the money is in the budget. Starting with the Insurance after looking at the figures the inclusion is the employees pay 10% of their Health Care. The next items would be pay increases for employees; I would like to propose a 3% increase for 2016 and 3% for 2017 beginning the first of the year. The 2017 budget was projected with a 3% employee pay increase. Steve did not see a need for employees paying the 10%, although it could be something in the future. Jason stated if the budget did get cut for 2017 to revisit the health care at that time. Jeff stated there was an increase on the October 2016 health care renewal. Betty made a motion to give town employees a 6% pay increase in 2017 and that the employees should be required to pay 10% of their health care. David 2<sup>nd</sup>. Bill asks if there was any discussion. Bill stated at this time there was a second motion on the floor that the discussion needs to be between and among the Council members. All in favor 2 opposed 2. Jeff wanted to ask if Charles and Lee had both agreed on the recommendation. Charles stated that he believes that they are underpaid for the service they provide and that they do not want to have to pay anything for their health care. Betty has retracted the motion she made. David 2<sup>nd</sup>. David stated that it was in the budget for 2016 for a 3% pay increase and a 3% increase for 2017. Steve made a motion to give city employees a 3% pay increase at the beginning of 2017 and health insurance stays the same with the employees paying \$1.00 a year. Jason 2<sup>nd</sup>. All in favor 4 opposed 1. Motion passed 4-1. Charles will work with Wendy on the employee Christmas dinner. Jeff also asks that the all employees start getting annual reviews.

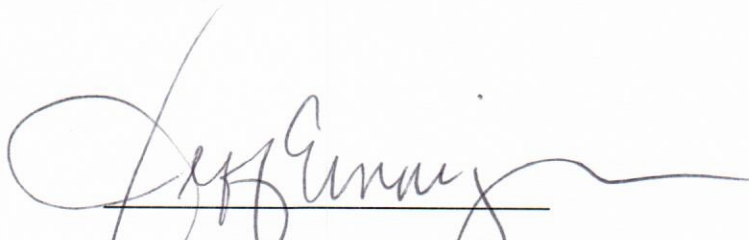
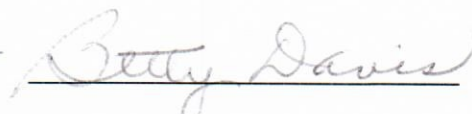
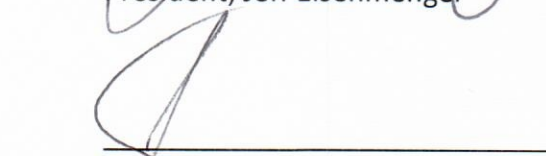
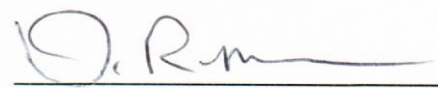

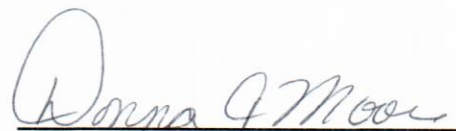
**Clerk Treasurer** –The Town Council will need to review and accept the November 17, 2016 Fund Report. Jason made a motion to accept the November 17, 2016 Fund Report. David 2<sup>nd</sup>. All in favor. Motion passed 5-0. Bill covered the Materiality Resolution 2016-006, and the Internal



Control Resolution 2016-006. The Materiality Resolution establishes a threshold for reporting irregular variances, losses, shortages and thefts. The Internal Control Resolution 2016-005 is the adoption of Internal Control Standards to promote accountability and transparency for employees. Jeff made a motion to accept the Materiality Resolution 2016-006, Steve 2<sup>nd</sup>. All in favor. Motion passed 5-0. Jeff made a motion to accept the Internal Control Resolution 2016-005, David 2<sup>nd</sup>. All in favor. Motion passed 5-0. There is also the 2017 Holiday Schedule Resolution 2016-007, Jeff made a motion to accept the 2017 Holiday Schedule Resolution 2016-007, David 2<sup>nd</sup>. All in favor. Motion passed 5-0. Donna also presented the Council with an invoice from Jerrell Consulting in the amount of \$5,000. Jeff made a motion to pay the invoice for Jerrell Consulting in the amount of \$5,000. Steve 2<sup>nd</sup>. All in favor. Motion passed 5-0. David saw a mistake in the 2017 Holiday Schedule, Donna will recreate the schedule and present it to the Council for signature at the December 15<sup>th</sup> meeting. Donna also ask the Council to revisit her cell phone allowance, the Council agreed to give Donna the same allowance as Jeff and Lee which is \$30.00 monthly. The Council also agreed that the 3% pay increase would also cover the Clerk Treasurer. Jason asks that we bypass the Internal Control video until the next meeting December 15, 2016 all agreed.

### Adjourn

Jason made a motion to adjourn the Trafalgar Town Council Meeting at 9:14, Jeff 2<sup>nd</sup>. All in favor. Motion passed 5-0.

  
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President, Jeff Eisenmenger  
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Vice President, Betty Davis  
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Member, Jason Ramey  
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Member, David Moore  
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Member, Steve Scott  
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Attest: Donna J Moore